**Request for Funding Support from**

**Multilateral Cooperation Center for Development Finance**

**(Assistance for Project Preparation)**

**A. Project or Program General**

***1 Project or Program Title :***

***2 Implementing Partner:***

2.1 Supervision Officer:

Name: Position:

2.2 Task Manager:

Name: Position:

***3 Type of Investment by Country***

 Country Specific:

(project country)

 Regional (multi-country):

-Country A

 -Country B

 -Country C

***4 Project/Program Sector:***

(sub-sector, if applicable, specified)

 -Transport and Logistics

-Energy

 -Telecommunication

 -Water

***5 Nature of the Investment:***

-A Standalone Investment Project

-A Multi-Project Program and/or a Sub-project under the Program

***6 Proposed Project or Program***

6.1 Project or Program Description

(issues to be addressed, objectives, major project activities and sub-projects or project components)

6.2 Expected Impact and Outcome

 (social and economic impact to be achieved through implementation of the project or program)

6.3 Estimated Cost and Indicative Financing Plan

(total investment cost for the project and financing plan by financiers, all in USD terms, or

total investment cost for the program by sub-project and financing plan by financiers, all in USD terms)

6.4 Indicative Project Implementation Arrangement for Project or Program by Sub-project: (Borrower/Investee, Steering Committee, Executing Agency, Implementing Agency, etc., as applicable)

6.5 Indicative Processing Schedule:

 For Project (month year-month year)

 or

For Program by Sub-project

 -Sub-project 1 (month year-month year) -Sub-project 2 (month year-month year) -Sub-project 3 (month year-month year)

 Indicative Implementation Period:

For Project (year to year)

For Program by Sub-project

-Sub-project 1 (year-year)

-Sub-project 2 (year-year)

-Sub-project 3 (year-year)

6.6 Status of Concept Paper :

 -Approved by Implementing Partner's Management -Passed Inter-department Review of the Implementing Partner -Yet to be developed

***7 Category of Project Preparation Work:***

-Joint project preparation through Partnership with New Partner(s)\*

-Project Preparation without involvement of New Partner(s)

-Pre-concept paper support

***8 Partnership with Co-financing/Joint Financing from New Partner(s):***

8.1 Co-financing/Joint Financing Partner(s):

**New Partners**

 -Co-financing/Joint Financing Partner A Y/N

 -Co-financing/Joint Financing Partner B Y/N

8.2 Counterpart Team:

Partner A Task Manager:

Name: Position:

 Partner B Task Manager:

Name: Position:

***9 Justification for MCDF Finance Facility Funding Support***

(provide a briefing on justifications for MCDF Finance Facility funding support, including a justification for why funds from other funding sources or the Implementing Partner's own budget are not available, if the request is made for a regular project preparation work without involvement of any New Partner)

**B. Request for MCDF Finance Facility Funding Support**

***10 Nature of the Request:***

Request for Funding Support for Preparation of an Individual Project

Request for Funding Support for Preparing a Multi-Project Program and the First Sub-project\*\*

Request for Fund Transfer for a Sub-project under an Approved Multi-Project Program\*\*\*

***11 Project Preparation Work***

11.1 Assessment of Major Challenges

|  |  |  |  |
| --- | --- | --- | --- |
| **Challenges** | **Normal** | **Complicated** | **Very Complicated** |
| technical and engineering |  |  |  |
| finance and economics |  |  |  |
| safeguards and social considerations |  |  |  |
| procurement |  |  |  |
| institution and project management |  |  |  |
| sector and policy issues |  |  |  |
| cross-country coordination issues, if applicable |  |  |  |

11.2 Cost Estimates by Expense Categories for Project or for Program by Sub-project

(consulting services, survey, consultations, travel, documentation, miscellaneous, etc.)

11.3 Proposed Financing Plan for Project or for Program by Sub-project (sample table provided)

 (proposed MCDF Finance Facility grant finance and other financing support, if any)

 **Proposed Financing Plan for Preparation of the Multi-Project Program (USD)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **MCDF Finance Facility** | **Other Financing** | **Total** |
|   |  |  | A | B |  |
| Sub-project 1 |  |  |  |   |  |
| Sub-project 2 |  |  |  |   |  |
| Sub-project 3 |  |  |  |   |  |
| Program Total |   |   |   |   |  |

11.4 Implementation Arrangement for Project Preparation for Project or for Program by Sub-project (Steering Committee, Executing Agency, Implementing Agencies, etc., as applicable)

11.5 Major Project Stakeholders Involved in the Project or the Program by Sub-project (local communities, civil societies, non-government organizations, etc., as applicable)

11.6 Proposed Schedule for the Project Preparation Work for Project or Program by Sub-project (major milestones in project preparation work, e.g. inception, consultations, completion)

11.7 Risk Assessment and Mitigation Measures

(major risks identified and mitigation measures undertaken)

11.8 Statement on Request for Funding Support from MCDF Finance Facility (please choose the relevant statement, as applicable)

-Based on the above, the (Implementing Partner) requests grant finance from MCDF Finance Facility in the amount of USD \_\_\_\_ as assistance for preparation of (project title) project.

-Based on the above, the (Implementing Partner) requests grant finance from MCDF Finance Facility in the amount of USD \_\_\_ as assistance for preparation of the multi-project program of (program title); and if the funding support for preparation of the multi-project program is approved, the Implementing Partner further requests part of the approved grant finance in the amount of USD\_\_\_\_from MCDF Finance Facility as assistance for preparation of the first sub-project of (project title) that is an integral part of the approved multi-project program.\*\*

-Based on the above, the (Implementing Partner) requests part of the grant finance approved for the multi-project program of (program title) in the amount of USD \_\_\_\_\_ as assistance for preparation of the sub-project of (project title) that is an integral part of the multi-project program of (program title) approved by MCDF on \_\_\_ (date of approval)\*\*\*

 **Prepared by:**

(Name, Position, Institution) on (date)

**Cleared by:**

(Name, Position, Institution) on (date)

**Attachments:**

1. Design and Monitoring Framework for the Proposed Investment Project or Program, or Preliminary Design and Monitoring Framework in the case of Pre-concept Paper Support
2. No-objection Letter from the Concerned Government(s) on Use of MCDF Assistance
3. Partnership Arrangement with New Partner for Project Preparation, if applicable
4. Outline Terms of Reference for Consulting Services for Project Preparation for the Project or the Sub-Project, as applicable\*\*
5. Detailed Budgeting and Financing Plan for Project Preparation Work for the Project or the Sub-Project, as applicable\*\*

**Note:**

\*MCDF will give priority to support large scale and innovative connectivity projects jointly prepared by Implementing Partner and New Partner.

\*\*Request for funding support for a multi-project program shall include detailed information of the first sub-project, including outline terms of reference for consulting services and detailed budgeting and financing plan for the sub-project, as required in the attachments.

\*\*\*Same template will be used by the Implementing Partner to request funding support for any of the subsequent sub-projects that are included in an approved multi-project program. In preparing the request, the Implementing Partner is expected to update the program information in the template, where necessary.